MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

June 11, 2014
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<th>PAGE NO.</th>
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<td>17</td>
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<td>18</td>
<td>Adjournment of Meeting</td>
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Attachment A – Capital Asset Guide for Buffalo Sewer Authority

Attachment B – Buffalo Sewer Authority Purchasing Guidelines
CALL OF THE ROLL

Present:  Herbert L. Bellamy, Jr.  Chairman
          John D. Kennedy, Sr.  Vice-Chairman
          Christopher Roosevelt  Assistant Vice-Chairman
          Eleanor C. Wilson-DiVincenzo  Secretary
          David P. Comerford  General Manager
          Ronald Brown  Executive Secretary
          Scott Steinwald  Intergovernmental Coordinator
          Oluwole A. McFoy, P.E.  Principal Sanitary Engineer
          Rosaleen Nogle, P.E.  Associate Engineer
          Michael Letina  Treatment Plant Superintendent
          Roberta Gaiek, P.E.  Treatment Plant Administrator
          Thomas Caulfield  Administrator of Capital Improvements & Projects
          Yusef Myrick  Superintendent of Sewer Maintenance
          Laura Surdej  Erie County Dept. of Sewerage
          Jill Terreri  Buffalo News

Absent:  None

The meeting was called to order at 9:01 A.M. A quorum was present.

ITEM NO. 1
Motion to Adopt the Minutes of the Meeting of May 28, 2014

MOTION TO ADOPT
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

May 31, 2014

<table>
<thead>
<tr>
<th>ISSUE DATE</th>
<th>MATURITY DATE</th>
<th>TOTAL DAYS</th>
<th>AMOUNT</th>
<th>BANK</th>
<th>RATE</th>
<th>INTEREST AMOUNT</th>
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<td>LIABILITY AND CASUALTY RESERVE FUND</td>
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<td>NET REVENUE FUND</td>
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RECEIVE & FILE

Board Meeting of June 11, 2014
ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority’s operating budget.

Wastewater Treatment Plant

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
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<td>00650103</td>
<td>Sewer Maintenance Utilities</td>
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<td>Blower Utilities</td>
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<td>RWWP Supplies</td>
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<td>Amherst Supplies</td>
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Sewer Maintenance Division

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<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
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General Financial Charges

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<th>Code</th>
<th>Description</th>
<th>Amount</th>
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<td>00110106</td>
<td>Admin Services</td>
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Board Meeting of June 11, 2014
ITEM NO. 4

FUND BALANCE POLICY OF THE BUFFALO SEWER AUTHORITY

WHEREAS: The Buffalo Sewer Authority has developed a Fund Balance Policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The Authority’s primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising sewer rents and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The Authority also seeks to maintain the highest possible credit ratings which are dependent, in part, on the Authority’s maintenance of a healthy fund balance; and

WHEREAS: The guidelines shall be annually reviewed and approved by the Board of the Buffalo Sewer Authority.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the following Fund Balance Policy:

Fund Balance Policy

Definitions.

Fund balance - The excess of assets over liabilities in a governmental fund.

Nonspendable fund balance - Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).

Restricted fund balance - Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.

Committed fund balance - Amounts constrained to specific purposes by the Authority itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the Authority takes the same highest-level action to remove or change the constraint.

Assigned fund balance - Amounts the Authority intends to use for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates the authority.

Unassigned fund balance - Amounts that are available for any purpose; these amounts are reported only in the General Fund.
**Policy Statement**

The fund balance of the Authority’s General Fund has been accumulated to meet this purpose, to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

The target is to maintain an unrestricted fund balance of not less than 15% of annual operating expenditures for the fiscal year.

The Authority’s basic goal is to maintain annual expenditure increases at a growth rate, and to limit expenditures to anticipated revenue in order to maintain a balanced budget. The decision to retain an unrestricted fund balance of not less than 15% of operating expenditures stems from the following:

- This amount provides adequate funding to cover approximately two (2) months of operating expenses.

- This amount provides the liquidity necessary to accommodate the Authority’s uneven cash flow, which is inherent in its periodic sewer rent collection schedule.

- This amount provides the liquidity to respond to contingent liabilities.

- The Government Finance Officers Association recommends the minimum General Fund unrestricted fund balance to be maintained should be no less than either two (2) months of regular operating revenues or expenditures.

The Board will set aside certain amounts for capital projects as committed fund balance. Amounts to be determined by the General Manager based on the amounts available, the planned projects and other financing sources.

The Board will set aside committed fund balances to cover the amount of outstanding purchase orders or encumbrances that have been approved by the Board.

The Board will set aside certain amounts for future insurance claims. Amounts to be determined by the General Manager based on availability of fund balance, claim trends and potential for future claims.

The Board will allow the General Manager to determine the proper amounts to be assigned for purposes as they determine necessary.

The Board will allow the General Manager to determine the amount to be assigned for capital asset replacements (or other issue).
Beginning in the year ending June 30, 2011, unassigned fund balance shall be any remaining amounts.

This policy may be amended from time to time per the Board.

The Authority will spend the most restricted dollars before less restricted in the following order:
a) Nonspendable (if funds becomes spendable)
b) Restricted
c) Committed
d) Assigned
e) Unassigned

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. WILSON-DIVINCENZO
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 5

REVISION TO BUFFALO SEWER AUTHORITY POLICY – CAPITAL ASSETS
(ATTACHMENT A)

WHEREAS: The Buffalo Sewer Authority has a Capital Asset Guide that establishes the basis for inventory, values of capital and infrastructure assets, and depreciation calculations; and

WHEREAS: The Capital Asset Guide shall be annually reviewed and approved by the Board.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the following “Capital Asset Guide” (Attachment A), which establishes the basis for inventory, values of capital and infrastructure, and depreciation calculations.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 6

REVISION TO BUFFALO SEWER AUTHORITY POLICY – PURCHASING GUIDELINES
(ATTACHMENT B)

WHEREAS: The Buffalo Sewer Authority purchases goods and services according to its enabling legislation and charter granted by the State of New York; and

WHEREAS: The Buffalo Sewer Authority has developed Purchasing Guidelines for the procurement of goods and services that will ensure compliance with all State and Local Laws governing public bidding; and

WHEREAS: The Purchasing Guidelines shall be annually reviewed and approved by the Board.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the revised “Purchasing Guidelines” (Attachment B), which establishes the basis for the procurement of goods and services by the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 11, 2014
RESOLUTION OF THE BUFFALO SEWER AUTHORITY FOR POLICIES AND PROCEDURES ON BILLING AND COLLECTION OF ACCOUNTS FOR WATER CHARGES AND SEWER RENTS

WHEREAS: The Buffalo Water Board and Veolia North America-Northeast, LLC (“Veolia”) entered into a Management Agreement dated as of July 1, 2010 (the “Management Agreement”) whereby, among other things, Veolia agreed to provide professional management services for the Buffalo Water Board to manage the operation, maintenance, and repair of the Buffalo Water System, as defined in the Management Agreement; and

WHEREAS: The Buffalo Sewer Authority and Buffalo Water Board issue joint invoices and cooperate in the collection of accounts for their sewer rents and water charges, respectively, and each benefits from the services provided pursuant to the Management Agreement; and

WHEREAS: In accordance with the Management Agreement and applicable law, the Buffalo Sewer Authority wishes to adopt certain policies and procedures with respect to billing and collection of customer accounts for water charges and sewer rents, respectively, (collectively the “Policies and Procedures”); and

WHEREAS: The Buffalo Sewer Authority, the Buffalo Water Board, and Veolia wish to enter into a Memorandum of Understanding (the “MOU”) to implement the Policies and Procedures and provide for the sharing of information and otherwise to facilitate the implementation of the Policies and Procedures; and

WHEREAS: The Buffalo Water Board adopted the Policies and Procedures and approved the MOU at its regular meeting held April 9, 2014.
NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the Memorandum of Understanding and adopts the Policies and Procedures to facilitate billing and collection of customer accounts for water charges and sewer rents, respectively, consistent with applicable laws and regulations. The Policies and Procedures shall govern any previously adopted policies and procedures that are different or inconsistent with the Policies and Procedures; and

BE IT FURTHER RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes its General Manager to enter into the Memorandum of Understanding with the Buffalo Water Board and Veolia, upon terms consistent with this Resolution and otherwise acceptable to the General Manager; and

BE IT FINALLY RESOLVED: That the Board of the Buffalo Sewer Authority hereby determines that the approval of the MOU and the adoption of the Policies and Procedures is a Type II Action pursuant to State Environmental Quality Review Act and 6 N.Y.C.R.R. Part 617.5(c)(27).

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 11, 2014
CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On January 9, 2014, Ronnanisha Lumpkin, 642 Taunton Place, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority for damage to her basement due to sewer back up; and

WHEREAS: The General Manager and the City of Buffalo Law Department reviewed this Claim and agreed on a settlement of $1,242.00; and

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Ronnanisha Lumpkin, 642 Taunton Place, Buffalo, New York, in the amount of $1,242.00 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 9

AUTHORIZATION TO UTILIZE ERIE COUNTY CONTRACT BID NO. 214044-004 FOR REGULATORY MEDICAL NEEDS

WHEREAS: The Buffalo Sewer Authority has the need for services of a health care provider to perform audiometric, alcohol, and drug testing; and

WHEREAS: These services are required by various safety regulations; and

WHEREAS: The Buffalo Sewer Authority is eligible to utilize Erie County Bid No. 214044-004 awarded to EmployerCare, Inc., for the period May 1, 2014 through April 30, 2015; and

WHEREAS: The General Manager recommends authorization to utilize this contract.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize Erie County Contract Bid No. 214044-004, awarded to EmployerCare, Inc., to perform audiometric, alcohol, and drug testing based upon their performance and low bidder status with Erie County.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 11, 2014
REPORT ON BIDS RECEIVED - CHLORINE BUILDING ROOF REPLACEMENT PROJECT

WHEREAS: Formal bids were advertised and solicited for the Chlorine Building Roof Replacement Project at the Bird Island Wastewater Treatment Facility. The following bids were received and opened on May 30, 2014:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weaver Roofing &amp; Metal, Inc.</td>
<td>$186,726.00</td>
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<tr>
<td>Joseph Sanders Roofing, Inc.</td>
<td>$198,117.00</td>
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<tr>
<td>Jameson Roofing, Inc.</td>
<td>$205,080.00</td>
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<tr>
<td>Progressive Roofing</td>
<td>$208,000.00</td>
</tr>
<tr>
<td>Grove Roofing, Inc</td>
<td>$216,700.00</td>
</tr>
</tbody>
</table>

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority’s staff reviewed the bids and recommend awarding the contract to the lowest bidder, Weaver Roofing and Metal, Inc., at a cost not to exceed $186,726.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Weaver Roofing & Metal, Inc., for the Chlorine Building Roof Replacement Project at a cost not to exceed $186,726.00. Expenses for this contract will be charged to account no. 02000370-490740.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of June 11, 2014
AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 22 OF BOARD MEETING OF MAY 28, 2014

WHEREAS: At the May 28, 2014, Meeting the Board of the Buffalo Sewer Authority authorized the General Manager to enter into a contract with NOVA Site Company, LLC for Combined Sewer Overflow Long Term Control Plan SPP165A Kensington Avenue Sewer Upgrade Project for an amount not to exceed $277,585.00; and

WHEREAS: Expenses for this contract were authorized to be charged to account no. 02000367-490740; and

WHEREAS: The charges for this contract should be charged to account no. 02000369-490740.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby amends Board Resolution No. 22 of the Board Meeting of May 28, 2014, to read as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with NOVA Site Company, LLC for a Combined Sewer Overflow Long Term Control Plan SPP165A Kensington Avenue Sewer Upgrade Project. Expenses for this contract will be charged to account no. 02000369-490740”.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 12

AUTHORIZATION FOR CHANGE ORDER NO. 4 TO CONTRACT NO. 85000012 FOR SEWER CLEANING AND INTERNAL TELEVISION INSPECTIONS

WHEREAS: Formal bids were received and opened by the Buffalo Sewer Authority on July 22, 2009, for Sewer Cleaning and Internal Television Inspection Services; and

WHEREAS: The responsible low bid was submitted by J.A. Brundage/The Drain Doctor, Inc., in the amount of $507,975.00; and

WHEREAS: On January 11, 2012, under Change Order No. 1, J.A. Brundage/The Drain Doctor, Inc., agreed to extend the contract terms and prices as originally bid on July 22, 2009, and the contract amount was increased by $80,000.00, for a new total of $587,975.00; and

WHEREAS: On October 10, 2012, under Change Order No. 2, J.A. Brundage/The Drain Doctor, Inc., agreed to extend the original cleaning and inspection unit costs as per the original bid of July 22, 2009, and the contract amount was increased by $160,000.00, for a new total of $747,975.00; and

WHEREAS: On September 11, 2013, under Change Order No. 3, J.A. Brundage/The Drain Doctor, Inc., agreed to extend the original cleaning and inspection unit costs as per the original bid of July 22, 2009, and the contract amount was increased by $237,000.00, for a new total of $984,975.00; and

WHEREAS: It is recommended by the Principal Sanitary Engineer and staff that the contract amount be increased by $60,000.00 to allow for sewer cleaning and TV inspection services in conjunction with the City of Buffalo Department of Public Works paving program.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 85000012 in the amount of $60,000.00, making the adjusted contract cost $1,044,975.00. Expenses for this contract will be charged to 02000241-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 13

AUTHORIZATION FOR CHANGE ORDER NO. 3 TO CONTRACT NO. 85100038 WITH NOVA SITE COMPANY, LLC FOR MISCELLANEOUS SYSTEM WIDE SEWER REPAIRS

WHEREAS: Formal bids were received and opened by the Buffalo Sewer Authority on January 30, 2012, for Miscellaneous System Wide Sewer Repairs; and

WHEREAS: The lowest responsible bidder was Nova Site Company, LLC with a low bid of $640,825.00; and

WHEREAS: The Board of the Buffalo Sewer Authority accepted this bid on February 15, 2012; and

WHEREAS: Additional repair work was indentified under Change Order No. 1 which was accepted by the Board of the Buffalo Sewer Authority on January 9, 2013, as Board Resolution No. 11 at a not to exceed amount of $290,000.00, for a new total of $930,825.00; and

WHEREAS: Additional repair work was identified under Change Order No. 2 which was accepted by the Board of the Buffalo Sewer Authority on October 9, 2013, as Board Resolution No. 18 at a not to exceed amount of $350,000.00, for a new total of $1,280,825.00; and

WHEREAS: The anticipated work requires approval of Change Order No. 3, at a cost not to exceed $80,000.00; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed this Change Order and recommend acceptance.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 3 to Contract No. 85100038 in the amount of $80,000.00, making the final contract cost $1,360,825.00. Expenses for this contract will be charged to account no. 02000332-490740.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 14

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: We have received a request from Brian Ray, a permanent Laborer I, for a six (6) month unpaid medical leave of absence beginning May 30, 2014. Mr. Ray’s attending physician has provided required supporting documentation; and

WHEREAS: The General Manager has reviewed this request and recommends approving this leave of absence request for a period of six (6) months.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Brian Ray a six (6) month medical leave of absence without pay beginning May 30, 2014, and extending until November 30, 2014.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 15

CONFIRMATION OF APPOINTMENTS

EQUIPMENT OPERATOR (TEMPORARY)
SEWAGE TREATMENT PLANT
$22.32 PER HOUR
EFFECTIVE: MAY 12, 2014

CONOR MORRISON
88 CUSHING
BUFFALO, NY

PRINCIPAL CLERK (TEMPORARY)
ADMINISTRATION
$55,389 PER ANNUM
EFFECTIVE: MAY 26, 2014

LORI SCALETTA
35 LINCOLN BLVD.
BUFFALO, NY

SEWER CONSTRUCTION INSPECTOR (PROVISIONAL)
SEWAGE TREATMENT PLANT
$57,397 PER ANNUM
EFFECTIVE: MAY 26, 2014

DOUGLAS SMITH
44 FAIRVALE DR.
CHEEKTOWAGA, NY

SEWER CONSTRUCTION INSPECTOR (TEMPORARY)
SEWAGE TREATMENT PLANT
$57,397 PER ANNUM
EFFECTIVE: MAY 26, 2014

JOHN KERRUISH II
179 FENTON ST.
BUFFALO, NY
SEWER CONSTRUCTION INSPECTOR (TEMPORARY)  
SEWAGE TREATMENT PLANT  
$57,397 PER ANNUM  
EFFECTIVE: MAY 26, 2014

JOSEPH PARADISI  
44 ARUNDEL RD.  
BUFFALO, NY

LABORER I (SEASONAL)  
SEWAGE TREATMENT PLANT  
$105.00 PER DAY  
EFFECTIVE: JUNE 2, 2014

HORACE HARPER  
397 PRATT  
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 16

 TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition reimbursement:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>TUITION%</th>
<th>REIMBURSEMENT TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louis J. Czech</td>
<td>California State University, Sacramento</td>
<td>Pretreatment Facility Inspection</td>
<td>100%</td>
<td>$50.00</td>
</tr>
<tr>
<td>Christopher J. Bogdan</td>
<td>Buffalo State</td>
<td>Activated Sludge</td>
<td>100%</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling $550.00. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4  NOES 0

Board Meeting of June 11, 2014
ITEM NO. 17

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>SCHOOL</th>
<th>COURSE</th>
<th>SEMESTER</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Caulfield</td>
<td>Walden University</td>
<td>PPA 9000 – 3 for Public Administration Dissertation</td>
<td>Winter 2013-2014</td>
<td>$3,151.74</td>
</tr>
</tbody>
</table>

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of June 11, 2014
ITEM NO. 18

ADJOURNMENT OF MEETING

MOTION TO Approve
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of June 11, 2014