CITY OF BUFFALO
DEPARTMENT OF
PUBLIC WORKS, PARKS & STREETS

BYRON W. BROWN
MAYOR

CIVIL SERVICE JOB OPENING

STEVEN J. STEPNIAK
COMMISSIONER

Michael J. Finn, P.E.
ACTING-CITY ENGINEER

May 27, 2015

Title of Position: Filtration Plant Maintenance Supervisor I
Number of Vacancies: One (1) Temporary
Salary Range: $26,978 - $44,963
Location: Division of Water

Duties:
Supervises and directs the work of repair crews in the maintenance, repair and overhauling of all equipment at the filtration plant and pumping stations; Maintains and repairs the following equipment used in the purification and filtration of the city’s water system: chlorine feed equipment which includes evaporators, chlorinators and scrubber; new potassium permanganate feed equipment; fluoride dry feed equipment including the changing of filter bags in the dust collecting system; PAC feed equipment and flow metering equipment; Maintains and repairs all operators on valves in filter gallery (240 operators and 240 valves) through a routine maintenance program; Calibrates instrumentation in filtration panel including the wash water flow, delivered water flow, alum flow, filter rates, raw water conduit level, clear well level and co-ag basin levels; Monitors the Trac-Vac system by way of observation and operator reports; makes repairs when necessary; Monitors pumping stations including the Backwash, Decant, Sludge, Underdrain and roundhouse stations; Maintains an accurate inventory of materials and supplies needed for the repair of all feed pumps and equipment used in the feeding of chlorine, potassium permanganate fluoride and poly aluminum chloride; Maintains accurate records and reports concerning the maintenance, repairs and overhauling of all the equipment used in the filtration process of the city's water supply system; May be required to operate all chemical control equipment and all controls used in purifying and filtering of the city's water supply; Assists the Water Treatment Supervisor when needed; Is responsible for making certain that employees keep work areas and stations in good housekeeping order; Performs related duties as required.

Minimum Qualifications:
Promotional
Continuous and permanent status in the Department of Public Works, Parks & Streets, in one of the following positions: (A) Filtration Plant Operator for one year; OR (B) Assistant Filtration Plant Operator for two years.

Open Competitive
(A) Associates Degree from an accredited college or university in Water and Waste Treatment and one year of full time experience in the operation, maintenance or adjustment of mechanical or electrical equipment or machinery including motors, valves, pumps, compressors, blowers that are used in the purification of water;

OR

65 NIAGARA SQUARE / 502 CITY HALL / BUFFALO, NY 14202-3373 / (716) 851-5636 / FAX: (716) 851-4201 / Email: sstepniak@city-buffalo.com
(B) Graduation from High School, GED or Equivalency Diploma and three years of full time experience in the operation, maintenance or adjustment of mechanical or electrical equipment or machinery including motors, valves, pumps, compressors, blowers that are used in the purification of water;

OR

(C) An equivalent combination as defined within the limits of A and B.

Special Requirement for both Promotional and Open Competitive
Possession of a current Grade II-A Certificate for Operators of Public Water Treatment and Purification Plants as required by the NYS Department of Health and NYS Sanitary Code which must be presented at time of appointment. This certificate must be maintained throughout employment as required by the NYS Sanitary Code.

All applicants must apply in writing for this position specifically detailing all experience and provide a copy of all required credentials. These items can be submitted to Jason C. Shell, Administrator, 511 City Hall by Wednesday, June 10, 2015.

[Signature]
Steven J. Stepniak
Commissioner