CALL FOR WORK

1. **Purpose:** The City of Buffalo, in partnership with the Michigan Street African American Heritage Corridor Commission, wishes to commission an archway over Michigan Avenue in the city of Buffalo, New York to mark the entrance to the core historic district of the African-American Heritage Corridor, and to highlight the impact of Buffalo's African-American heritage on the history of Buffalo. This is a placemaking project to bring attention to the Corridor with an artistic interpretation of an archway. The foundation superstructure and infrastructure will be designed and let for construction by a City of Buffalo selected A/E consultant. Both the artist and the City’s A/E consultant will be required to coordinate on the design, completion of construction documents and the construction of the archway. The Michigan Street Corridor Management Plan and the University at Buffalo Design Studio study can be found at http://www.michiganstreetbuffalo.org/#!msaahc-commission-inc/c164i.

2. **Enabling legislation:** Pursuant to City of Buffalo Bond Resolution (Item No. 99, C.C.P., Feb. 7, 2012) authorizing the issue of a general improvement bond to finance the cost of an archway and Section 6-29 of the City of Buffalo Charter authorizing the commissioning of new works of art.

3. **Location:** City of Buffalo right of way, over Michigan Avenue in close proximity to the intersection of Michigan Avenue and Broadway Street. Although emphasis is on Michigan Avenue at this intersection, other location(s) connected with the corridor will be considered. A placement map for a possible installation site is available upon request.

4. **Who may submit proposals:** Any artist and/or designer may enter concepts for an archway for consideration by the City’s selection committee. Collaborations between artists/designers/architects are also welcomed. Excluded from consideration are City of Buffalo employees and companies unable to secure the necessary licensing, permits and insurance. Insurance to be considered by the City as possibly required depending upon the artist selected and the selected artist’s submission and the selected artist’s corporate, work group and or individual status is general liability, automobile liability, workers compensation and disability insurance. Artists are encouraged to disclose with their submissions what types of the foregoing insurance categories the artist carries.

5. **What is the dollar amount to be spent on artwork(s):** The total amount to be considered for the purchase, planning design, construction and maintenance of artwork(s) for this project may not exceed $125,000. The distribution of the amount will be determined by the type of archway and the cost of the work submitted. The artist’s total budget should include planning, design, construction and maintenance costs for the work. All proposals must include a detailed project budget.
6. **What type of work will be considered:** Materials must be of a permanent nature. Either two- or three-dimensional works are appropriate. Possible subject matter can vary, however works relating to the Michigan Street African American Corridor and its mission, the community and its relationship to this site are encouraged. Existing works, or works created especially for this project, will be considered by the selection committee. The final work(s) selected will be chosen on the artwork’s merit as represented in the material submitted. However, consideration will be given to the artists’ ability to complete the work and stay within the project budget.

7. **All artists submitting work should include:** a) An artist’s resume and (or) artist’s statement. The resume must include current mailing address, daytime and evening phone numbers, and email/fax. b) Five (5) digital photos/slides of recent (within last five years) work. Digital photos/slides must be clearly labeled with the artist’s name, title, date, location, media and dimensions or work with “top” indicated. Include a digital photo-slide description list with corresponding number. c) Information regarding any other art installations in which the artist may have participated. d) Completed attached entry form for each work to be submitted. e) Full size, self-addressed, stamped envelope with correct postage. (if not included, work will not be returned.)

8. **What should be submitted for proposed work:** In addition to the information requested in section seven, the artist should submit a one-page written description (double spaced) of the proposed work, and drawings or representations of the concept to give an accurate visual impression of the finished work. The City’s selection committee encourages site-specific works of art designed especially for this location.

9. **What should be submitted for existing work:** In addition to the information requested in section seven, the artist should submit digital photos/slides of the existing work(s) to be considered. Three dimensional works should have multiple photos/slides showing all possible views. Works that change due to movement resulting from electrical or mechanical manipulation should be accompanied by photos/slides showing all possible visual effects. These photos/slides should be labeled with artist’s name, title, media, location, year, size (height x width x depth). Please type or print this information legibly.

10. **The selection process:** All submissions will be viewed and considered by the City’s selection committee. Any artwork subsequently purchased becomes the sole property of the City of Buffalo Arts Commission. Artists whose work is selected will be required to sign a contract with the City of Buffalo Arts Commission for this project.

11. **Proposals and related materials should be sent to:** Emerson Barr, Executive Director, Buffalo Arts Commission. For inquiries call 716-851-5027 or email ebarr@city-buffalo.com. The City of Buffalo and all participants cannot be responsible for lost or misdirected entries. Materials must be received by 4:00 pm on Friday, June 12, 2015. Artists with physical disabilities or special needs requiring transportation may contact same phone/email.

12. **Project calendar:**
   - **Friday, June 12, 2015 (4 pm)**
     - Final date the City of Buffalo will accept proposals. Incomplete or late submissions will not be considered.
   - **Friday June 19, 2015**
     - Notices will be sent to all entrants regarding the decisions of the City’s selection committee.
Friday, August 21, 2015 - Installation of selected artwork(s) will begin (estimated date).

Friday, September 4, 2015 - Date of dedication ceremony will be announced (estimated date).

13. City is not required to select any artist for work as a result of this solicitation/call for work. City reserves the right to reject any and all submissions. City also reserves the right to extend the dates set forth in section 12 above. City further reserves the right to alter, amend and or re-issue this solicitation/call for work.

14. If an artist is selected, the artist will be required to enter into a standard performance contract with the City on the City’s standard form selected and provided by the City. Said contract must be acceptable to the City in all respects and typically would contain a requirement for the artist to indemnify the City and provide the City with additional insured status under the artist’s general liability insurance coverage. Artists considering making a submission are encouraged to include and describe with their submission what types of insurance, if any, the artist carries. Types of standard insurance coverages the City typically requests, as and when applicable depending upon circumstances, are general liability, automobile liability, workers compensation and disability insurance.
Entry Form
“City of Buffalo African American Cultural Corridor Archway”

Deadline: Friday, June 12, 2015 (4 PM)
Submit one form for each entry or concept.
Additional forms are available.
This form may be photocopied.

Please type or print information clearly

Artist/Designer Name:

Street address:

City: State: Zip code:

Home phone #: Alternate phone #:

Email:

Title of work:

Media:
Size: Height___________ xWidth___________ xDepth___________
Year (if completed):
Total budget (Attach detailed budget): $
The following information needs to be submitted only one time if multiple works or concepts are submitted:

Number of works or concepts submitted:

Number of digital photos/slides submitted:

Please check ( ) items submitted and/or statements that apply:

( ) Artist/designer resume
( ) Artist/designer statement
( ) Description of work
( ) Concept for consideration as a commissioned work
( ) Drawings of proposed artwork - # _____
( ) Digital photos/slides of work(s) to be considered: - # ______
( ) Digital photos/slides of previous work(s) not to be considered for this project, but are examples of work - # ______
( ) Budget information
( ) Media clippings

Check either:

( ) Materials submitted may be retained for future reference

Or

( ) Materials submitted to be returned to artist
( ) Self-addressed stamped envelope for return of material

( ) Place above address on mailing list for future projects